Case Document Content Guide

We’ve created this guide to help you organize the content for your Case Document. This is a starting point with information that missionaries typically include. Replace the example information with your own.. **When you place your order,** you can **upload this document along with your photos, instead of** entering your content on the product page.

## HEADER TEXT (with photo)

**Names:** John and Jane Smith

**City & Country:** Serving in Madrid, Spain

**Your missions/organization’s name or the ministry you serve with:** AGWM

**Logos to include:** AGWM / Europe logo

## MAIN CONTENT:

**About Us:** Approximately 150 words

**About Our Ministry:** Approximately 150 words

**City to highlight in photos:** Madrid **Country to highlight on map:** Spain

## CONTACT INFORMATION:

**Email:** username@domain.com

**Phone:** 417-867-5309

**Website or giving page URL:** OurWebsite.com

**Facebook URL:** /OurFamilyInSpain

**Twitter username:** @OurFamilyInSpain

**Account # or Giving ID:** 123346-79

## FINANCIAL INFORMATION:

Please provide your financial numbers that can be worked into graphics, along with any detailed financial information from either or both categories (i.e. housing, transportation, etc.)

**Sending Account:** $35,000

**Monthly Ministry Costs:** $5,000

## OPTIONAL INFORMATION (for Double-sided Case Docs only):

**References:** Please provide testimonials or quotes from sources (1-3 preferred).

ex) “John and Jane Smith are a blessing to the ministry. I highly recommend supporting them as they reach the lost in Spain.” - Pastor Joe Watson

**Tagline/Ministry Statement:** Partner with us and together we can reach the lost in Spain.

**Verse (~15-20 words)** "Therefore, go and make disciples of all the nations, baptizing them in the name of the Father and the Son and the Holy Spirit” Matthew 28:19

**Calls to action/Ways to Partner:**

**#1 Prayer Support -** One sentence to explain

**#2 Financial Support -** One sentence to explain

**#3 Connect with us -** One sentence to explain

## DESIGN NOTES:

Case Documents are typically secondary products, so the design will be based on the finalized prayer card design with flexibility as to the inclusion and placement and inclusion of design elements and each of the sections of text above.

## PHOTOS AND RESOURCES:

**Note:** Photos should be 300 DPI. We prefer an uncropped version of your photo. Don’t have any location photos? No problem! We have a stock library to pull from and can include some in your designs. Make sure to include the city you serve in your Design Notes above to help with finding photos for the design.

**Instructions:** You can upload your images on the product page when you upload this document. There is a link below the upload box on how to upload multiple images and a link to upload your images to DropBox, or you can find the [DropBox link here](https://www.dropbox.com/request/TWs07BtZ5QGTwAdm98Nl). If your images are over 30MB, you can use one of the other methods to send us a link to your images.

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### Ready to Order?

[Choose your options](https://commissioncreative.com/fundraising/case-document/) and upload this document.

**Still have questions?**

Email [contact@commissioncreative.com](mailto:contact@commissioncreative.com) or call 877-749-7475